

Lutheran School Association  
Christian Board of Education  
August 28, 2023  
Minutes

**Members Present:** J Billingsley, Will Bodine, J Bryant, S Doddek, J Fletcher, Clay Gerhard, M Howe, E Jaggi, K Jones, Pastor Adam, Pastor Mark

**Members Absent:**

**Staff:** B Booth

C Gerhard called the meeting to order at 6:00 p.m. S Doddek opened with devotion.

#### **AGENDA APPROVAL**

- Add Approve June and July Board Minutes to the Consent Agenda.
- Remove "Approve Finance Report (completing Fiscal Year financials) from the Consent Agenda
- J Fletcher made a motion to approve the agenda with the above changes. J Bryant seconded the motion. The motion passed.

#### **CONSENT AGENDA – ACTION**

- Approve minutes of the June 26, 2023, and July 24, 2023, Board meetings.
- Approve Staff Reports.
- Pastor Mark Gearig's name was recorded as Gerhard in the June 26, 2023, Minutes and will be changed.
- July 24, 2023, minutes need to reflect moving to Executive Session.
- J Bryant made a motion to approve the consent agenda with the corrections to the June and July Minutes. K Jones seconded the motion. The motion passed.

#### **FOUNDATION REPORT**

- The Foundation Board met in August with nine current members ( 5 voting and 4 advisory).
- The members are breaking into action committees to focus on alumni engagement, business engagement and mortgage initiative.

#### **ADMINISTRATIVE UPDATES**

- Executive Administrator's Report (Oral)
  - As of August 23, enrollment is 373 with 8-10 prospects.
  - All classroom positions are filled; interviews for the Leader of Community Relations and Varsity Basketball Coach are ongoing.
  - New Website is launched; currently working on SEO and additional marketing.
  - Engaged with several area Christian churches and past donors. 1<sup>st</sup> Christian cannot assist with "sponsor a student" at this time.
  - Start of school year: Huddles and Flex Time Clubs Launching. Huddles is for grades 7-12 and are small groups with a leader and time to talk and prayers.
  - Jog-a-thon, an all-school fundraising event, is planned for October 13, 2023.
  - The Golf Outing will be in late May as an Athletic Program fundraiser.
  - Researching the possibility of Summer Day Camp at Unity; surveys will be sent to current parents.
- ReSale Shop

- August sales should be around \$30,000.
- The change over from summer to fall/winter begins September 21 with the 10 Cent Sale and re-opens on Monday, September 25, 2023, with all fall and winter items.
- Make plans for the 3<sup>rd</sup> week of October to fill the truck at the school with donations.
- Seeking a part-time cashier.

#### **OLD BUSINESS**

- Governing Board Policy Manual – review Section 1 for discussion at the September Board meeting.

#### **NEW BUSINESS**

- Bank Signer Changes
  - With the changes in administration and Board Officers, the three bank accounts need new signature permissions and deletions.
  - Joel Witt will be replaced with Brian Booth and Dr. Stephen Frech; Jan Bryant will be replaced with Clay Gerhard and Ethel Jaggi will be replaced with Katy Jones.
  - Board members have a detailed listing of the accounts and changes to be made in the Board packet.
  - J Bryant made a motion to approve the new signature changes as stated above; E Jaggi seconded the motion. The motion passed.
- Financial Review Agreement (MCK)
  - J Fletcher made a motion to approve the May, Cocagne & King Financial Review Agreement. J Bryant seconded the motion. The motion passed.

#### **ADJOURNMENT**

- J Bryant made a motion to adjourn the Board meeting at 6:55 p.m. K Jones seconded the motion. Motion passed.