

Lutheran School Association
Christian Board of Education
December 12, 2023
Minutes

Members Present: J Billingsley, Will Bodine, J Bryant, S Doddek, J Fletcher, Clay Gerhard, M Howe, E Jaggi, K Jones, Pastor Adam, Pastor Mark

Members Absent:

Staff: B Booth

C Gerhard called the meeting to order at 6:00 p.m.

AGENDA APPROVAL

- Agenda was approved as presented.

CONSENT AGENDA – ACTION

- Approve October 23, 2023, Board and Executive Session minutes
- Approve Finance Report
- Approve Staff Reports
- Consent agenda approved as presented.

FOUNDATION REPORT

- Alumni mailing goes to the printer December 12, 2023. There is a QR code/envelope included. Rather than an “ask,” the letter is to provide communication and ask them to join the weekly email to stay informed about the school.
- J Bryant stated that there was a shared list of 503 members on the old LSA Facebook page.

ADMINISTRATIVE UPDATES

- Executive Administrator’s Report (Oral)
 - As of December 11, 2023, there are 371 students.
- ReSale Shop
 - The Christmas Shop for kids raised \$1000+.
 - Sales numbers are good and on target to be over \$30,000.
 - There were several incidents of illegal dumping of furniture in the parking lots. We had to pay to have 2 sofas hauled away. C Gerhard said that if that occurred again, to call him because he lived in the county and would be able to burn the items.

OLD BUSINESS

NEW BUSINESS

- Financial Next Steps
 - Brian presented a financial update to include observations and comparisons, as well as income and expense breakdowns. He shared the amount needed for Spring/Summer 2024.
 - There were discussions of potential short term and mid-term action steps.
 - Brian does not think we should have a tuition increase after last year’s increase. He did remind the board that at some time, we need to revisit a strategy to do away with the church discount.
 - Brian will separate costs to show that the high school is close to breaking even.

- Board Question: How many students get financial aid – approximately 100 (includes staff discounts).
- Board Question: What are we doing to let our congregations know the financial status of the school?
January 4, 2024: 6:30 p.m. – Shared Meeting with Elders and Church Leadership.
- J Bryant, on behalf of the Board, made a motion asking the Executive Director to freeze immediately expenses that are not mission critical. J Fletcher seconded the motion. The motion passed unanimously.
- The Board asked Brian to review the 2023-24 budget for expense cutting scenarios.
- The Executive Director stepping out of his position is not an option.

ADJOURNMENT

- J Fletcher made a motion to adjourn the Board Meeting to the Executive Session at 8:09 p.m. J Bryant seconded the motion. Motion passed.
- J Fletcher made a motion to adjourn the Executive Session and Board Meeting at 8:16 p.m. J Bryant seconded the motion. The motion passed.